



WOODS LOKE PRIMARY SCHOOL

Butley Drive, Oulton Broad, Lowestoft, Suffolk, NR32 3EB
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Woods Loke Nursery Charging Policy

Woods Loke Nursery offers 15 hours free entitlement to Early Years childcare for 3 and 4 year olds. Pupils are entitled to 15 hours of free provision starting the term after their third birthday. This provision can be accessed for 38 weeks of the year, during school term times.

A charge will be made for any additional hours that are accessed over the 15 hours. Sessions are in three hour blocks and cannot be split into singular hours.

Lunchtimes cannot be part of the 15 hours of free entitlement, as this is not educational provision.

Charges

Each three hour block session (outside of the 15 hours) will be charged at £12.00.

Lunchtimes will be charged at £3.00 per lunchtime.

If you require a hot lunch for your child there will be a cost of £1.70 for the meal. Meals can be booked each morning at the Nursery.

Payment Terms

- Hours will need to be agreed a term at a time. A signed contract will be required at the start of each term.
- Fees will be invoiced for every four weeks and will need to be paid within 10 days of receipt of invoice. Fees will need to be paid at the school office by cash, cheque or paid online. If payment is not received our debt procedures will be followed and could result in the nursery place being withdrawn.
- Childcare Vouchers will be accepted.
- If your child is absent through sickness or due to a holiday, fees will still need to be paid.
- If extra sessions are required at any time, these must be booked through the school office and cannot be guaranteed.



